

**FIRST UNITED METHODIST CHURCH (DOWNTOWN)**

200 West High Street, Lexington, KY 40507

Phone: 859-233-0545 Fax: 859-254-2083 Web: [www.1stumc.org](http://www.1stumc.org)

**WEDDING REQUEST/INFORMATION SHEET**

Revised: 2018

**BRIDE:** \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street City State Zip

BRIDE'S HOME PHONE: \_\_\_\_\_ WORK: \_\_\_\_\_ MOBILE: \_\_\_\_\_

BRIDE'S EMAIL ADDRESS: \_\_\_\_\_

MEMBER OF FUMC: \_\_\_ Yes \_\_\_ No CHURCH AFFILIATION: (**non-members**): \_\_\_\_\_

PARENTS' NAMES/PHONE NUMBERS: \_\_\_\_\_

**GROOM:** \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street City State Zip

GROOM'S HOME PHONE: \_\_\_\_\_ WORK: \_\_\_\_\_ MOBILE: \_\_\_\_\_

GROOM'S EMAIL ADDRESS: \_\_\_\_\_

MEMBER OF FUMC: \_\_\_ Yes \_\_\_ No CHURCH AFFILIATION (**non members**): \_\_\_\_\_

PARENTS' NAMES/PHONE NUMBERS: \_\_\_\_\_

MINISTER OFFICIATING: \_\_\_\_\_

OFFICIATING MINISTER PHONE NUMBER: \_\_\_\_\_

ORGANIST: Will Bride use FUMC organist? \_\_\_\_\_

PRE-MARITAL COUNSELING: Will you use FUMC counseling? \_\_\_\_\_

COUPLE'S ADDRESS (after the wedding): \_\_\_\_\_

\_\_\_\_\_  
(Include complete address, city, state and zip code)

**WEDDING DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**REHEARSAL DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

ESTIMATED NUMBER OF WEDDING GUESTS \_\_\_\_\_

**PRE-MARITAL COUNSELING INFORMATION**

Please read *Wedding Policy* booklet, Procedures, sections I and II before completing the information below.

IF A MINISTER OUTSIDE FUMC IS OFFICIATING, WRITTEN CONFIRMATION OF COUNSELING MUST BE SENT BY THE OFFICIATING PASTOR TO FUMC'S LEAD PASTOR FOUR (4) WEEKS PRIOR TO THE WEDDING DATE OR THE WEDDING WILL BE CANCELLED.

Date Received: \_\_\_\_\_ Date Approved: \_\_\_\_\_

PLEASE HELP US DETERMINE WHICH PREPARE/ENRICH ASSESSMENT IS MOST SUITABLE FOR YOU.

Age of Bride \_\_\_\_\_ Age of Groom \_\_\_\_\_ Has bride been married before? \_\_\_\_\_  
Has groom been married before? \_\_\_\_\_  
Do you currently live together? \_\_\_\_\_

- \_\_\_\_\_ PREPARE (pre-marital couples without children)
- \_\_\_\_\_ PREPARE-MC (pre-marital couples with children)
- \_\_\_\_\_ PREPARE-CC (cohabitating couples with or without children)

The information in the *Wedding Policy* booklet provided will help you plan your wedding. Below are the next steps for you to take in the scheduling and planning phase of your wedding. Please read and indicate your understanding of this agreement by signing below.

\_\_\_\_\_ I understand that in order for this wedding to be a part of the FUMC official church calendar, I need to complete this form and send it, (accompanied by a \$100 security deposit check, payable to First United Methodist Church), to:

First United Methodist Church  
Attn: Chad Foster  
200 West High Street  
Lexington, KY 40507

\_\_\_\_\_ I understand my wedding information will be placed on the church calendar ONLY WHEN this required form and \$100 security deposit have been received. I also understand that if I have someone other than FUMC clergy officiate my wedding, my officiant MUST contact the Lead Pastor. My wedding is not considered confirmed until these steps are taken. If my wedding goes on as planned, the \$100 deposit will be applied toward the total owed. In the event my wedding is cancelled, I understand that the security deposit will not be returned.

I have read the church policies in the *Wedding Policy* booklet that was provided to me and understand said policies and guidelines in using the church's facilities at FUMC of Lexington. I have also been provided with a schedule of wedding fees and understand my financial responsibility to FUMC for said fees. My signature below binds this agreement as per said policies.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)